

**REDFERN LEGAL CENTRE
SYDNEY WOMEN'S DOMESTIC VIOLENCE COURT ADVOCACY SERVICE
INTAKE AND REFERRAL OFFICER**

Essential Criteria

1. Demonstrated understanding of the dynamics, complexities and legal and social welfare consequences of domestic violence.
2. Demonstrated understanding of the criminal justice response to domestic violence including Apprehended Domestic Violence Order (ADVO) applications and criminal prosecutions and related legal matters such as family law, care and protection, migration and victim's compensation issues.
3. Demonstrated understanding of the particular needs of and challenges faced by clients from diverse communities, especially Aboriginal and Torres Strait Islander people and Multicultural clients and an ability to work effectively with support services for victims with specific needs.
4. Demonstrated ability to engage effectively with clients in crisis and provide appropriate, trauma-informed support.
5. Ability to deliver services in accordance with the WDV CAP Manual, the Safety Action Meeting Practice Manual, the Domestic and Family Violence Information Sharing Protocol and other operational documents.
6. Sound organisational, administrative and management skills.
7. Ability to implement service delivery strategies aimed at ensuring the relevance, accessibility and responsiveness of WDV CAS services to a diverse range of women and children.
8. Excellent communication skills, particularly in negotiation, advocacy and conflict resolution.